

# AGENDA

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**Meeting:** Warminster Community Area Transport Group

**Place:** Warminster Fire Station

**Date:** Wednesday 12 July 2017

**Time:** 10.00 am

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Please direct any enquiries on this Agenda to Martin Rose (Principal Engineer), direct line 01225 713476 or email [martin.rose@wiltshire.gov.uk](mailto:martin.rose@wiltshire.gov.uk)

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# AGENDA

## Membership of the CATG

For membership please click on the link below:

<http://modern.gov.wiltshire.council/mgCommitteeDetails.aspx?ID=1326>

### 1 **Note Tracker** (*Pages 3 - 18*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

### 2 **Date of Next Meeting**

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
1.	<b>Attendees and apologies</b>			
Page 3	Present:	Cllr Andrew Davis (Chair); Martin Rose; Jacqui Abbott; Mike Lucas; Simon Jasper; Keith Muston; Len Turner; Denise Knott; Pat White; Heather Abernethie; Fiona Fox; Sarah Jefferies; Paul McDonald; Jacqui Abbott.		
	Apologies:	Phil Jefferson.		
2.	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the Warminster Area Board on 5<sup>th</sup> January 2017.</p> <p>The Link can be found at:</p> <p><a href="#">Warminster Area Board Minutes 5th January 2017</a></p> <p>Simon Jasper also wished it recorded: 5232 – Longleat gate request to look at 20mph speed limit through Longhedge Also 5321 for Whitborne Springs</p>		

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

3.	<b>Financial Position</b>			
Page 4		<p>The current balance for the Warminster CATG for 2016-17 up to and including the 17<sup>th</sup> March 2017 is <b>£1,862.57</b></p> <p>MR update 23/11/16 – Budget Figure includes additional predicted spend at Geys Hill of £2,000</p> <p>29/03/17 Figure includes an underspend of £1980.03 on Geys Hill</p>	<p>29/03/17 See sheet attached. Funds include commitments carried forward from last year. Remaining budget up to date of meeting is <b>£1,862.57</b>.</p> <p>Allocation of <b>£15,226</b> confirmed for 2017/18</p>	MR
4.	<b>Update on Top 5 Priority Schemes</b>			
a)	3954 / 4185 The Close	<p>Design options limited given lack of available space. Warminster TC have arranged site meeting for 14<sup>th</sup> October with reps from commercial premises operating from The Close to look at issues and agree a way forward. MR spoken to Highways Enforcement and Waste team about domestic bins blocking footway on The Close. See email dated 15<sup>th</sup> Sept.</p> <p>MR to look at footway camber along The Close.(2.5% typical cross-fall required)</p> <p>MR to check with Vicky Oates to see if metro count has been carried out.</p>	<p>(Priority 1)</p> <p>29/03/17 The waste issue previously thought to have been resolved appears to be ongoing.</p> <p>A future meeting would be beneficial to sort out issues with footway / waste. Kynegston Court to be included Warminster Town Council to arrange.</p>	MR /FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 5		<p>Meeting held on 14<sup>th</sup> October with WTC and owner of Prestbury Spots Bar. Outline design for footway improvements required before CATG meeting.</p> <p>06/12/16 Outline design for footway improvements presented to group. Cost likely to be in the region of £6k, but this may increase after firm costing prepared. CATG agreed to fund footway improvement work up to £6,000 subject to 25% contribution from WTC and confirmation of cost.</p> <p>WTC have undertaken some local consultation with residents and businesses. Businesses generally in support but two residents Mr &amp; Mrs Angus McAfee 16 The Close and Peter Miles and Elaine Holloway 15 The Close have sent details of near misses to their properties with buses, delivery vans and their extreme concern about the widening of pavements.</p>		MR / Fiona
	b)	4071 Victoria Road / Masefield Road	<p>Agreed as Priority 1 scheme at 09/09/15 meeting. Issue relates to roundabout visibility, &amp; safety</p> <p>MR – Site visit undertaken and initial options investigated. Signing &amp; lining improvements &amp; raise roundabout agreed. Approx. £5k. Town Council to confirm 25%</p> <p>MR update 23/5/16. Topo survey required due to inaccuracies of OS plan. Additional £1300 required.</p> <p>MR update 15/09/16. Design complete and issued to WTC on the 19th August for comment. To be presented to members at 3rd October meeting.</p>	<p>(Priority 1).</p> <p><b>29/03/17</b></p> <p>Works programme date to be confirmed by Ringway. Implementation summer 2017</p> <p><b>This issue to be shown as grey on future tracker as works are programmed but not complete.</b></p>

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>CATG confirm acceptance of design/</p> <p>06/12/16 -MR explained detailed design 80% complete. Works order to be issued by end of Jan 17 Dec. Implementation likely during Spring 2017 due to requirement to install coloured surfacing</p>		
<p>c)</p> <p>Page 6</p>	<p>3146 / 4263 Imber Road</p>	<p>Speeding and crossing concerns raised. Also relates to issues on Woodcock Road. Metrocount 16/10/15. Location to be agreed. To go back to Warminster TC town development committee for consideration. Issues to be consider as part of town transport model.</p> <p>Request metro count in first instance. Location to be agreed.</p> <p>MR update 23/5/16. Awaiting agreed locations for metro-count(s)</p> <p>MR update 15/09/16. Locations for MC's agreed. Programmed for wk. commencing 26th September. Delayed due to school holidays and overall heavy demand for MC's.</p> <p>Possible CSW scheme – LH Leave on for now, no action as yet.</p> <p><b>Metro count results:</b></p> <ol style="list-style-type: none"> <li><b>Imber Road (N of East St.)</b> Mean = 22.2mph, 85<sup>th</sup> %ile 26.6mph AADT = 2212</li> <li><b>Imber Road (S of Fairfield Rd)</b> Mean = 22.7mph</li> </ol>	<p>Priority 1.</p> <p>29/03/17 White Bar markings were not scheduled to be included as part of ad hoc works as they were not safety related.</p> <p>£700 could be used for the bar markings. 25% already agreed from the Town Council. There may be a possibility of including with the Portway / Newport works.</p> <p>Town council have requested an estimate for modelling work on Imber Road. MR to speak to Atkins re. Likely cost and report back to group at next meeting.</p>	<p>MR</p> <p>MR</p>

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 7		<p><b>85<sup>th</sup> % ile = 27.1mph</b>  <b>AADT = 2210</b></p> <p><b>3. Fairfield Road</b>  <b>Mean = 19.5mph</b>  <b>85<sup>th</sup> % ile = 23.3mph</b>  <b>AADT – 3944</b></p> <p>06/12/16 Bar markings across private driveways agreed. To be picked up under ad-hoc lining works.</p> <p>No scheme forthcoming at present time but issue will remain on list for time being. Local community is looking at forming a CSW group and is currently in discussion with Leanne Homewood.</p> <p>MR update 17/03/17          Work to undertake bar markings on Imber Road now unlikely to take place under ‘ad-hoc lining works due to budgetary pressure and prioritisation of safety related marking reinstatements. CATG funds required to progress. Other issues highlighted including continued concern expressed by residents re. HGV use.</p>		MR
d)	<a href="#">4226</a> / Townsend Chitterne	Speeding concerns. MR - Please Note 3 no. Metro counts undertaken at separate locations along Townsend in December 2014. 85th percentile speeds range 26.6 – 32.2mph. Mean speed 22.2 – 25.4mph.	Priority 1.  29/03/17  Outline plan of proposal issued to PC on 23/02/17. Response	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 8		<p>Allocated as a PRIORITY 1 SCHEME – Options to be prepared for discussion at next meeting.</p> <p>MR update 23/5/16. Outline plans issued to Chitterne PC for comments 23/05/16</p> <p>MR update 15/09/16. Scheme currently on hold following concerns raised by Chitterne PC. Further representation received from local residents unhappy with decision and further metro-count undertaken. Result Southbound AV = 26mph 85<sup>th</sup> % ile = 30.6mph Northbound AV = 29.3mph 85<sup>th</sup> % ile. 34mph</p> <p>Update 23/11/16. Issue on hold pending feedback from Chitterne PC. To be discussed at 7<sup>th</sup> December meeting.</p> <p>Update - 06/12/17 20mph limit agreed with light touch measures to be implemented</p> <p>Estimated cost of £7k to include improvements to Gateway / legal etc. 25% contribution required from PC. Mike Lucas to check with PC ready for next CATG.</p>	<p>received on the 14/03/17 giving support to the proposal.</p> <p>TRO Schedules to be issued to Regulatory Team for processing. Implementation likely late summer</p> <p>This issue to be shown as grey on future tracker as works are programmed but complete.</p>	
e)	<a href="#">4829</a> Heytesbury	<p>Request to relocate 30mph speed limit terminal on Heytesbury from Tytherington road to coincide with new village boundary. Approx. 200 yds.</p> <p>Outline plan indicating proposals issued to HPC on 4/11/16, now approved.</p>	<p>Priority 1.</p> <p>29/03/17. Formal advert commences 24th March 2017. End of objection – 18th April 2017.</p>	MR



WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		06/12/16 - MR advised that formal advertisement was likely in Feb 17 with implementation during early spring 17. £3500 allocated by CATG	The Police have raised some initial concerns re. Mill Lane terminal point. MR to speak to PC before reporting back to PC. Implementation late summer 17	MR / Parish Council
<b>5.</b>	<b>Other highway Issues under consideration</b>			
a)	4089 Woodcock Road  Also see issue 3839	No priority allocated. Previous substantive scheme undertaken.  Kingdown will need to update travel plan and progress through Taking Action on School Journeys TAOSJ. Speak to Ruth Durrant. Possible Speed watch site. Metrocount undertaken by St Georges School.  Cllr McDonald visited School and reminded them re: their updated Travel Plan. Once submitted they can make a formal request for improvement work under TAOSJ initiative.  MR update 15/09/16. Issue on hold pending Kingdown school travel plan update.	29/03/17 Issue still on hold pending requirement for Kingdown School to update travel plan.  Issue to remain on hold	
b)	3753 Chitterne topo survey	Topo survey undertaken in advance of traffic calming options being considered. Currently on hold  MR update 15/09/16.issue on hold.	29/03/17 Issue to remain on hold.	
c)	3873 Chain Lane / Smallbrook Road	With Town Council	29/03/17. Issue remains on hold as it is still to be to be considered by town development committee	FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

d)	<a href="#">4270</a> Grovelands Way	<p>Bus shelter request.</p> <p>Status of 53 bus service along Grovelands to be established before further action is considered. Ownership of land for siting of shelter to be checked. Shelter to be paid for by Town Council.</p> <p>MR to work with Town Council to progress</p>	<p>29/03/17 Shelter Installed – Issue to be removed from next tracker</p>	MR
e) Page 10	<a href="#">3611</a> Chapmanslade, High Street	<p>Speeding and Highway safety concerns in High Street. Original item submitted 28/09/14. Request to reopen issue by PC</p> <p>CATG suggested “Advisory 20mph” scheme as part of TAOSJ. MR to send policy to Chapmanslade PC.</p> <p>MR update 15/09/16 Meeting held with J House in August to discuss options for improvement.</p> <p>MR update 17/03/17 - Topo survey request made. £2,050.00 + vat. Issue remains on hold pending outcome of Barters Farm development and possible Section 106 monies</p>	<p>29/03/17 - Issue to remain on hold.</p>	
f)	<a href="#">4584</a> Newport	<p>Request for White Lines to be extended-junct of Newport Portway. Request by WTC</p> <p>MR update 15/09/16 Agreed Priority 1 scheme. Drawing issued to WTC and approved 19/7/16. With MJS for implementation.</p> <p>06/12/16 Site currently on ad-hoc lining list awaiting implementation.</p>	<p>29/03/17  Issue to be removed from next tracker</p>	MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		17/03/17 Works programmed for late March 2017		
g)	<a href="#">4538</a> Boreham Fields	Request for review of parking arrangements outside retail units  MR update 15/09/16. Site inspection required Could tidy the area in terms of resurfacing area & bollards.	<b>29/03/17 New Priority 1</b>  Agreed to retain parallel parking arrangement, resurface footway and replace damaged kerbs. Estimated cost around £6k (TBC) with 25% contribution from Town Council	MR & FF
h)	<a href="#">4537</a> West Street	Problems with HGV's mounting pavement, concerns re. speed  MR update 15/09/16. Site inspection required.  06/12/16 Site meeting arranged with WTC and residents 9/12/16. Depending on outcome outline design / costing to be prepared.  17/03/17  Option and costing to be presented to CATG for discussion at 24/03 meeting. Awaiting allocation to Priority 1	<b>29/03/17 New Priority 1</b>  Action: Agreed allocation of £3500 with 25% contribution required from WTC. FF to take back to Town Development Committee & then back to CATG.  Town council to speak to Spencer Drinkwater re. HGV voluntary agreement.	MR & FF

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

Page 12	i)	<a href="#">4812</a> West St – Luxfield Road	<p>Speeding concerns West St* - Request for metro count on West street between Luxfield Road and Woodland Road (*please note this is actually Victoria Road)</p> <p>MR Update - SDR requested 15/09/16</p> <p>SDR results.</p> <p>Eastbound – Av 31mph. 85%ile 37mph</p> <p>Westbound - Av 34mph, 85% ile 39mph</p>	See issue 4537 above	
		<a href="#">4806</a> Woodcock Road	<p>Concerns over speeding vehicles between Imber road and Woodcock Park junction From Woodcock Park to Imber Road.</p> <p>06/12/16 Metro-count request issued. Awaiting results</p> <p>MR update 17/03/17 Results issued to WTC 15/12/16.</p> <p>Mean speed = 28.3 mph, 85% ile Speed = 33.1 mph</p>	29/03/17 See issue 4089 above. Issue to remain on hold.	
	k)	<a href="#">4694</a> Bath Road Warminster	Request for new footway link on Bath Road between Warminster School and Coldharbour playing fields.	Site meeting with WTC and Bill Parks remains outstanding. Mr to arrange	MR
	l)	<a href="#">4874</a> Stockton	<p>Speeding concerns - Request Metro count Stockton os The Glebe.</p> <p>06/12/16 Metro count form sent to requester.</p>	<p>29/03/17</p> <p>Awaiting metro count result</p>	

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	<b>New issues submitted since previous meeting.</b>		
m)	<a href="#">5096</a> Vicarge Street.	Request for speed monitoring and implementation of physical traffic calming measures with the enforcement of penalties for traffic violations.	Metro count request to be issued. Location - close Emwell Street Junction; Action MR / Vicky Oates
n)	<a href="#">5112</a> Beechgrove Warminster	Traffic not obeying Access Only restriction speeding a danger to road occupants and playing children. Request for greater Police enforcement.	Issue to be referred to WTC Town Development Committee in first instance – Action FF
Page 13	<a href="#">5113</a> Portway Warminster	There is now vehicles parked on both sides of road under the railway bridge at Portway Warminster while this appears to be legal it is extremely dangerous there have been several near head on collisions the road width is extremely limited and is on a main bus route and used by heavy lorries it is only a matter of time before an incident occurs	WR1 form to be issued to requester – Action JA
	p)	<a href="#">5139</a> Ashley Place Warminster	Road layout re white lines right of way in Ashley Place. Cars which have right of way at junction are traveling too fast making very difficult for residents to exit their driveways. This junction was a marked as a T junction in the past but later got changed giving right of way to incoming traffic on a blind bend and this needs to be looked at before an accident happens. Children play on their bikes and scooters in this area and cannot be seen by traffic coming round the bend. I have also been informed that garden walls opposite the junction have been damaged in the past by cars coming round the bend too fast a T junction Slow sign would help alleviate this problem. when it was a T junction previously we did not have this problem
q)	<a href="#">5151</a> Bishopstrow	Request for White gates at both ends of the village street	Site visit required to assess siting options – Action - MR

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

r)	<a href="#">5165</a> Norton Lane, Sutton Veny	The parking here has become a real problem. Drivers using Norton Road are being forced into the middle of the road due to parking on both sides. Our main concern is the safety of pedestrians also using this stretch of road with no pavement who are also forced into the middle of the road. There is a bus stop on the junction used mostly by school children elderly residents and the route to it is at times very dangerous. The Parish Council have received complaints and are extremely worried that there will be an incident here	Existing hatched not discouraging parking close to the junction. Request for 'No waiting at any time'  Action - JA to issue WR1 form to SV PC
Page 14	<a href="#">5167</a> Marsh St.	Request for Raised ridge at Marsh St. / Mount Lane junction.	Action - MR to undertake site visit and report back to CATG. JA send to Fiona
	t) <a href="#">5230</a> Whitbourne Springs	At the E junction of the A362 with Whitbourne Springs there are 2 one way accesses to the hamlet separated by a small grass triangle about 5m across. The hamlet end of the grass separating piece has been eroded by vehicles using the E most access and then exiting through the other access by cutting across the grassed area against the one way system back onto the A362.	Action - Priority 2 for all 3 issues raised from Corsley. MR will undertake site visits and report back to CATG when time permits
	u) <a href="#">5231</a> Whitbourne Springs	Request for 20mph limit through Whitbourne Springs	As above
v)	<a href="#">5232</a> Longhedge Whitbourne Springs	Vehicles approaching Long Hedge from Whitbourne Springs on the wrong side of the road. Longleat traffic at the end of long journeys with full cars come off the A362 into the Whitbourne Springs one ways system and then go into a normal 2 way lane for the remainder of the journey through Long Hedge to the Longleat Knapp's Gate entrance. Just before Long Hedge there is a right hand bend followed by a blind crest before the lane drops into Long Hedge. The bend pushes vehicles onto the RH side of the road probably with drivers subliminally thinking they are on an estate road with a continuing one way system	As above Action - CPC to liaise with Longleat Estate Action- MR to obtain price for top survey at whitbourne springs junction. Action MR to look at criteria for 20mph re. Whitborne springs Action - MR to look at signs options for Longhedge

WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

7.	<p><b>Confirmation of Priority 1 Schemes</b></p>
Page 15	<p><b>NEW</b>  <a href="#">4538</a> Boreham Fields (NEW) Footway / parking Improvements – <b>Estimate £6000</b> (25% contribution from WTC)  <a href="#">4537</a> West Street (NEW) Bollards / sign Improvements – <b>Estimate £3500</b> (25% contribution from WTC)   <a href="#">3954 / 4185</a> The Close - Allocation of £6000 (25% contribution from WTC)  <a href="#">3146 / 4263</a> Imber Road Bar markings Allocation of £700 (25% contribution from WTC)  <a href="#">4829</a> Heytesbury – Extension of 30mph Limit Allocation of £3500 (25% contribution from HPC)  <a href="#">4226 / 4976</a> Townsend Chitterne -20mph limit</p>
8.	<p><b>Any Other Business:</b>          Fairfield Road flooding – Maintenance has jetted and cleared gully's. Camera survey to be undertaken. Cllr McDonald will take a photograph of the issue. Pat White to investigate</p> <p>Chitterne has commented on the A303 plan as will be affected. CATG to be aware.          Knook junction lining works – awaiting response from Ringway - MR to chase</p>
9.	<p><b>Date of Next Meeting: TBA AFTER Area Board 29 June</b></p>

Warminster Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

## WARMINSTER COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a remaining Highways funding balance of **£8247.53 (note this figure includes the 2017-18 allocation of £15,226)**

### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

### 4. HR Implications

4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications



## Warminster CATG finance report up-to and including 20<sup>th</sup> March 2017

<b>BUDGET 2016-17</b>	<b>£15,226.00</b>	CATG ALLOCATION 2016-17
	<b>£25,796.52</b>	2015-16 underspend
<b>Contributions</b>	<b>£400.00</b>	Chitterne PC contribution to topo
	<b>£833.33</b>	WTC contributon to Pound St.
	<b>£833.33</b>	Maltings Contribution to Pound St.
	<b>£350.00</b>	Warminster TC the Close topo survey
	<b>£150.00</b>	Bishopstrow JIS poles TBC
	<b>£150.00</b>	Codford finger post TBC
	<b>£1,825.00</b>	Warminster TC for Masefield Road rbt TBC
	<b>£875.00</b>	Heytesbury PC - Speed limit changes
	<b>£345.00</b>	Corsely PC -Sturford Lane
	<b>£1,750.00</b>	Chitterne PC contribution to Townsend TBC
	<b>£1,500.00</b>	Warminster TC Contribution to The Close f/way
<b>Total Budget 2016-17</b>	<b>£50,034.19</b>	
<b>Commitments carried forward previous years</b>		
Portway Lane / High St Junction Bollards / Footway work	£3,900.00	Estimate
Geys Hill - Passing Bay	£6,519.97	Final
C274 - 30mph speed Limit Assessment /Legal	£2,500.00	Final
Pound Street WR 8am -6pm Mon Sat (includes Boreham Rd/ Chain Ln)	£2,500.00	Estimate
<b>2016-17 schemes</b>		
Bishopstrow JIS poles	£1,716.24	Final
Codford Finger post	£729.23	Final
Speed limit implementation C274 & C275	£1,946.18	Final
Victoria Road Masefield road rbt improvements	£7,300.00	Estimate
The Close Warminster Topo survey	£1,680.00	Final
Portway / Newport road markings at junction.	£1,500.00	
Knook A36/B390 junction road markings	£0.00	
Ad-hoc Lining works Warminster Area	£0.00	
Warminster Boreham Fields parking review by shop.	£0.00	On hold
Stuurford Lane Corsley - Signing & Lining works	£1,380.00	
Heytesbury Speed Limit changes - Park Lane / Tytherington Road	£3,500.00	
The Close Warminster - Footway improvements	£6,000.00	On hold pending agreement
Townsend Chitterne - 20mph limit	£7,000.00	
<b>Total commitment 2016-17</b>	<b>£48,171.62</b>	
<b>Remaining Budget 2016-17</b>	<b>£1,862.57</b>	

Complete Schemes

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